

## Privacy Policy

Dear data subject providing Matter Solutions with your personal data, we would like to inform you that the GDPR 2016/679 "on the Protection of Individuals with regard to the Processing of Personal Data and on the free movement of such data" provides for the protection of persons and other entities with regard to the processing of personal data. Matter Solutions, as the "Data Controller", in accordance with Article 13 of the GDPR, therefore provides you with the following information:

**Purpose of processing** Matter Solutions will process your data for the following activities:

- a) Documentation, promotion and publication of the event;
- b) Dissemination and publication of data collected on websites, company reports, also accessible online and on public and social media platforms.

**Methods of data processing** the personal data you provide will be subject to processing operations in respect to the above-mentioned legislation and the obligations of confidentiality that the activity of Matter Solutions seeks to respect. These data will be processed both by computer and on paper, in compliance with the security measures provided by the GDPR.

**Non-obligatory nature of consent** the provision of your data is optional. Failure to give consent will prohibit the use of the images and/or audio-visual footage of the data subject for the purposes indicated above.

**Communication and dissemination of data** to the extent relevant to the processing purposes indicated, personal data (images and audio-visual footage) may be communicated to (insert company name). These data will be subject to dissemination on reports, brochures, social network posts.

**Data Controller and Data Processors** the Data Controller is: Matter Solutions S.r.l., with registered office in Via del Serafico 159, 00142 - Rome. The Data Processors are punctually identified in the Privacy Document, updated every year, and duly appointed.

**Rights of the Data Subject** You may exercise your rights at any time with respect to the Data Controller, pursuant to Articles 15 to 22 and Article 34 of the GDPR.

**Retention period** the data collected will be retained for a period of time not exceeding the achievement of the purposes for which they are processed ("principle of limitation of retention," art.5, GDPR) and/or for the time necessary for legal obligations.

Verification of the obsolescence of retained data in relation to the purposes for which it was collected is carried out periodically.