

[logo: MATTER * WE MAKE IT EASY]	Document level: Module	Doc Code	EDI
	Request to exercise the rights of the data subject	Revision	00

I, the undersigned _____
born in _____ on _____, hereby exercise the following rights under Articles 15-22 of Regulation (EU) 2016/679:

1. Access to personal data (Art. 15 of Regulation (EU) 2016/679)

I the undersigned (please tick only the boxes that apply):

- request confirmation as to whether or not personal data concerning me are being processed;
- if so, request access to such data, a copy thereof, and all the information provided for in points a) to h) of Article 15(1) of Regulation (EU) 2016/679, and in particular;
 - the purposes of the processing;
 - the categories of personal data processed;
 - the recipients or categories of recipients to whom the personal data have been or will be disclosed, in particular recipients in third countries or international organisations;
 - the envisaged period for which the personal data will be stored, or, if not possible, the criteria used to determine that period;
 - the origin of the data (i.e. the subject or specific source from which they were acquired);
 - the existence of automated decision-making, including profiling, and meaningful information about the logic involved, as well as the significance and the envisaged consequences of such processing for the data subject.

2. Request for data rectification (Articles 16-18 of Regulation (EU) 2016/679)

I the undersigned request the following (please tick only the boxes that apply):

- rectification and/or updating of data (Art. 16 of Regulation (EU) 2016/679);
- erasure of data (Art. 17(1) of Regulation (EU) 2016/679), for the following reasons (*please specify which*):
 - a) _____;
 - b) _____;
 - c) _____;
- in the cases provided for in Article 17(2) of Regulation (EU) 2016/679, a statement that the controller has informed other controllers of the data subject’s request to erase links, copies or reproductions of his or her personal data;
- restriction of processing (Art. 18) for the following reasons (tick the boxes that apply):

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- I dispute the accuracy of personal data;
- the data processing is unlawful;
- the data are necessary for the establishment, exercise or defence of legal claims;
- the data subject has objected to the processing of the data pursuant to Article 21(1) of Regulation (EU) 2016/679.

This request concerns (indicate the personal data, data categories or processing referred to):

3. Data portability (Art. 20 of Regulation (EU) 2016/679)

With reference to all personal data provided to the controller, I the undersigned request (*please tick only the boxes that apply*):

- to receive such data in a structured, commonly used and machine-readable format;
- to transmit directly to the following different controller (*please specify the identification and contact details of the controller:*):
 - all personal data provided to the controller;
 - a subset of such data.

This request concerns (indicate the personal data, data categories or processing referred to):

4. Objection to processing (Art. 21(1) of Regulation (EU) 2016/679)

- I the undersigned object to the processing of my personal data pursuant to Art. 6(1)(e) or (f) on the following grounds related to my specific situation (please specify):

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I the undersigned:

- Ask to be informed, in accordance with Article 12(4) of Regulation (EU) 2016/679, at the latest within one month of receipt of this request, of any reasons preventing the controller from providing the information or carrying out the requested operations.
- In particular, I request to be informed of the existence of any conditions preventing the controller from identifying me as a data subject, pursuant to Article 11(2) of Regulation (EU) 2016/679.

Contact details for the reply¹:

Street/Square

Municipality

Province

Postcode

or

e-mail/PEC (certified e-mail):

Any other information

I the undersigned specify (provide any relevant explanations or indicate any attached documents):

(Place and date)

(Signature)

¹ Attach a copy of an identification document